

Evaluation Resources

Nuts & Bolts: Evaluation Project Management & Budgeting

AGEP ECBC Indianapolis, October 10-11, 2023

Topic 1: Project Management

Better Evaluation

Manager's Guide to Evaluation

A guide for managing an evaluation by an external evaluator, an internal team, or a combination of these.

<https://www.betterevaluation.org/frameworks-guides/managers-guide-evaluation>

Eval Academy

Project Management for Evaluation

An accumulated listing of top project management tools and strategies to help keep evaluation projects on track.

<https://www.evalacademy.com/articles/project-management-for-evaluation>

Eval Academy

Presenting Timelines

Four simple ideas use basic software to create clean and easy to understand timelines.

<https://www.evalacademy.com/articles/how-to-plan-your-evaluation-timelines>

EvaluATE

Meeting the Needs of Multiple Audiences

A generic guide to types of evaluation stakeholders, what they might need, and how to meet those needs.

<http://evalu-ate.org/newsletter/2015-fall-rqra/>

EvaluATE

Getting Everyone on the Same Page: Practical Strategies for Evaluator-Stakeholder Communication Guide

Practical strategies for evaluator-stakeholder communication

<https://evalu-ate.org/guide/getting-everyone-on-the-same-page-practical-strategies-for-evaluator-stakeholder-communication/>

The Evaluation Center, Western Michigan University

Evaluation Plans and Operations Checklist

This checklist is for conducting preliminary, formative meta evaluations.

<https://wmich.edu/sites/default/files/attachments/u35/0/2018/eval-plans-operations-stuffbeam.pdf>

Topic 2: Budgeting

Better Evaluation

Determine and Secure Resources

Considerations around the purpose and scope of the evaluation related to budget.

<https://www.betterevaluation.org/frameworks-guides/rainbow-framework/manage/determine-secure-resources>

Eval Academy

Budget Pitfalls

A guide through some of the most common budget pitfalls to help stay on budget throughout an evaluation.

<https://www.evalacademy.com/articles/how-to-spot-common-budgeting-pitfalls>

The Evaluation Center, Western Michigan University

Checklist for Developing Budgets

A checklist designed to assist evaluators in the many issues that should be considered when developing an evaluation budget.

<https://wmich.edu/sites/default/files/attachments/u350/2018/budgets-horn.pdf>

The Pell Institute and Pathways to College Network

Create a Budget

Guidance on the fundamentals of preparing the budget with a focus on common cost categories.

<http://toolkit.pellinstitute.org/evaluation-guide/plan-budget/develop-a-budget/#a-sample-budget>



Alliances for Graduate Education and the Professoriate
(AGEP) Evaluation Capacity Building Conference (ECBC)
<https://agep-ecbc.edc.org/resources/>